

**Laurales Herbs and Spices**

**Paid Time Off**

Laurales Herbs and Spices provides an option for employees to enroll in the paid time off (PTO) program, where instead of a set number of vacation and sick days, you have a cumulative number of paid days that you can use as you wish for sick days, vacation, caring for family members, or personal appointments.

Information about this new program will be presented at our forthcoming all hands meeting on January 15.

Información sobre este nuevo progroma será presentado en nuestra próxima reunión el 15 de enero.